

Simon Ayalew

University of Oregon

An organized, dedicated, and ambitious young professional interested in serving others through analytical and creative means.

EXPERIENCE

Sep 2020 – Feb 2023

Accounting Specialist *Zyris Inc.*

- Evaluated and managed company expenses and paid bills based on schedule (Inventory and Non - Inventory expenses).
- Developed critical skills in managing AP in a manufacturing company.
- Improved company process for handling AP, by creating a 65-page process document for company archives.
- Assisted with organizational and analytical needs.

May 2020 – Sep 2020

Production Specialist *Zyris Inc.*

- Built medical devices based on production instructions developed by the company.
- Developed a deep understanding of the nuances that go into making a medical technology production line work efficiently.
- Worked with specialized equipment including solder, 3D printers, laser engravers, and programmers.

Sep 2017 – Sep 2018

Office/ Tech Assistant *Kiss Capital*

- Assisted with financial research in a private equity firm setting where I gained knowledge on how to develop investment strategies.
- Served as primary IT assistant for the remote office and helped the company build a new data server.
- Assisted with miscellaneous office tasks and maintained company network servers and security measures.

Jan 2015 – Jul 2018

Founder/ COO *Palm Tees SB*

- Constructed a screen-printing business with a partner, where we developed and executed a successful business plan.
- Garnered valuable skills in building a customer base, managing business finances, taxes, teamwork, risk management, and marketing.
- Left a legacy in my hometown by selling the company to younger students from my high school where my partner and I mentored the two new members on how to run the business so that they could sell it in the future.
- The company is now on its 3rd pair of owners from my high school.

EDUCATION

Sep 2018 – Present

GSS - AEBS, Finance and CS Minor University of Oregon

Sep 2016 – Jul 2017

Marketing/ Dual Enrollment SBCC – Middle College

Sep 2015 – Jul 2018

4.2 GPA

San Marcos Senior High

SKILLS

- Communication
- Analytics
- Problem Solving
- Critical Thinking
- Organization
- Adept

TECHNICAL SKILLS

- Tableau Certified
- Office Suite
- Adobe Creative Cloud
- Google Analytics
- Facebook Analytics
- Python Programming
- SAP, SQL
- Fusion 360, Solid Works

LANGUAGES

- English - Native
- Amharic - Native
- ASL - Proficient

CONTACT

4037 Via lucero
Santa Barbara, CA 93110
(805) 895 - 8279
Simonmollaayalew@gmail.com
Simonayalew.com
